

# Sign Me Up!

## Resident Policy

You live inside the Renton City Limits if you have a Renton address **and**:

- You have a four digit or less house number and a two digit street address.  
Example: 2006 SE 18th Street **or**
- You have a four digit or less house number and a street name.  
Example: 2006 Harrington Ave. NE.

## ADA Accommodations

Most City of Renton facilities are handicap accessible. The City of Renton provides reasonable accommodations for those with disabilities. Please contact the Renton Recreation Division two (2) weeks in advance of the program start date to discuss any special accommodations necessary. Individuals with disabilities may register for any program offered provided program requirements can be met and the safety of other program participants is not affected. Accommodations will be determined on a case-by-case basis.

## Disclaimer

This brochure is for informational purposes only and is subject to change without prior notification. The classes and workshops offered are designed to be useful and informative. We do not endorse any products or programs that are presented. It is the individual's responsibility to make informed decisions regarding these issues.

## Scholarships

Scholarships are available for some classes or programs through the Human Services Division. For more information, please call 425.430.6718.

## Registration Dates

**City of Renton residents only:**  
**Tuesday, May 3, 2005**

**Open registration begins:**  
**Thursday, May 5, 2005**

- Registration hours are 7:00am to 7:00pm, Monday through Friday, and 8:00am to 5:00pm on Saturday. Registrations not received during registration hours will be processed the following day.
- Mail-In/Fax-In registrations** received before registration is open to the general public will be processed after 12:00pm on May 5. Walk-in registrations have first priority.
- Participants under the age of 18 must have parent/guardian consent to participate.
- Pre-registration is required for all classes unless otherwise noted.
- All classes are held at the **Renton Community Center** unless otherwise noted (site locations can be found under Location of Facilities).
- Fees include Washington State sales tax where applicable.
- This class schedule is published for informational purposes only. Every effort is made to ensure accuracy at the time of publication.
- Don't hesitate. Register early to ensure that the program you desire isn't filled or canceled due to below minimum enrollment.**
- Supply fees are additional fees paid directly to the instructor for items not included in the class fee or provided by the Renton Community Center.

## Registration Confirmations

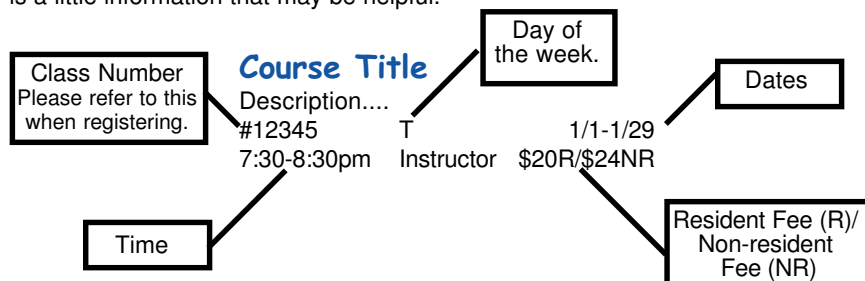
To save processing costs, the City of Renton does not send receipts or confirmations. Please keep a record of the dates and times for classes in which you enroll. You will be notified if there is a problem with your individual registration or if a class has been filled, canceled or rescheduled.

## Refund Policy

- Full refunds will be made for any program canceled by the City of Renton.
- To be eligible for a refund, **a written request** must be received at least three (3) working days prior to the start of the program. The refunded amount will be the class fee less a \$3 administrative fee.
- No refunds will be issued to athletic teams, for league play or tournament play, if the request is made after schedules have been completed.
- Picnic shelter cancellations must be made at least two (2) weeks in advance of the reservation date to be eligible for a refund. The amount refunded will be the reservation fee less a \$5 cancellation fee.
- There will be no other refunds except in the case of an emergency.

## What Do Those Numbers Mean?

Confused about how to read this brochure and what all those numbers mean? Below is a little information that may be helpful.



Register for recreation programs on-line at [www.cybersignup.org](http://www.cybersignup.org) or via touch-tone at 425.430.6729.

# Sign Me Up!

## Six Easy Ways to Register



### Walk-In

Renton Community Center, 1715 Maple Valley Highway, Renton, WA 98055.  
Monday-Friday: 7:00am to 7:00pm and Saturday: 8:00am to 5:00pm.



### Fax-In or Mail-In

Complete the registration form and include Visa or Mastercard number, expiration date and card holder signature. Fax to Renton Community Center at **425.430.6701** during regular business hours or mail to **City of Renton Community Center, 1715 Maple Valley Highway, Renton, WA 98055.**

### Person-to-Person Phone-In

Person-to-person phone-in registration is available Monday through Friday, 11:00am to 3:00pm beginning **Thursday, May 12, 2005.** Please have registration information and credit card ready. **Call 425.430.6700.**

### Touch-Tone



### or Internet Registration

*Cyber Sign-Up* and *Fast Phone-In* are available 24 hours a day and allow you to view courses, register, and view your account information. To use *Cyber Sign-Up* go to [www.cybersignup.org](http://www.cybersignup.org) or visit the City's website at [www.ci.renton.wa.us](http://www.ci.renton.wa.us). To use the touch-tone system, call **425.430.6729**. For both methods you will need the following:

- Participant barcode
- Family PIN
- Program course number
- Valid Visa or Mastercard number and expiration date

## Please Print

**Please make checks payable to City of Renton. Notification will be made only if classes are canceled.**

Adult: Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Participant's Name	Birthdate	Sex	Course #	Course Name	Fee	If course not available, course # of alternative.
<b>Total:</b>						

Being fully informed as to these risks and in consideration of my being allowed to participate in City sponsored activities and/or use of City facilities, I hereby assume all risk of injury, damage and harm to myself arising from such activities or use. I also hereby individually and on behalf of my heirs, executors and assigns, release and hold harmless the City of Renton, its officials, employees and agents and waive any right of recovery that I might have to bring a claim or a lawsuit against them for any personal injury, death or other consequences occurring to me arising out of my voluntary participation in this activity." I hereby give permission to the City of Renton and the Recreation Division to use any photos taken during this activity, which might include me or my child (children), in publications promoting programs or activities within the City. Parent or guardian must sign if participant is a minor.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

CASH ☐



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# \_\_\_\_\_

EXPIRATION DATE: \_\_\_\_\_

CHECK/MONEY ORDER # \_\_\_\_\_

DATE: \_\_\_\_\_

By: \_\_\_\_\_

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